

December 2009



## **University Librarian**

Case Western Reserve University (CWRU) invites nominations and applications for the position of University Librarian. The University Librarian is a member of the President's and Provost's Councils and reports to the Deputy Provost/Vice President for Academic Affairs. The University Librarian leads the Kelvin Smith Library (KSL) that serves a central role in CWRU's future plans for enhancing essential support for learning, research, and scholarship.

To fill this vital position the University seeks a dynamic leader who possesses a clear and forward looking understanding of the role of university libraries in enhancing the core mission of higher education and who has a successful record introducing innovative and effective technology in library services, building collections, and supporting and facilitating innovative research and pedagogical endeavors.

CWRU has a number of programs and plans that place it in an enviable position in the face of financial pressures affecting research universities across the nation. The University already has statewide and local partnerships to expand access to scholarly information; it is developing plans to build a philanthropic base of support for its libraries; and it will continue enhancing scholarly communication through innovative use of technology and services from library staff for faculty, staff, and students. The new University Librarian will have the opportunity to build on past successes to create a national model library program in which print, digital, and multi media materials are used to foster learning and scholarship.

### **Case Western Reserve University**

Case Western Reserve University is one of the most comprehensive research universities in the country. Located in Cleveland, the University was formed in 1967 through the federation of the Case Institute on Technology, founded in 1880, and Western Reserve College, founded in 1826.

CWRU is distinguished by its strengths in education, research, service, and experiential learning. Research awards from all sources were \$418.9 million; Federal agencies accounted for about 82 percent of awards with the largest single source of support being the National Institutes of Health.

The University enrolls over 4,200 undergraduate students and over 5,500 graduate students across a wide range of disciplines comprising eight schools including the College of Arts and Sciences, the School of Dental Medicine, the CWRU School of Engineering, the School of Law, the Weatherhead School of Management, the School of Medicine, the Bolton School of Nursing, and the Mandel School of Applied Social Sciences. CWRU employs over 2,600 faculty members and over 3,000 staff members.

Case Western Reserve University is located in University Circle, a 550-acre, park-like concentration of approximately 50 cultural, medical, educational, religious, and social service institutions located at the eastern edge of the city center. Cleveland offers a high quality of life and relatively low housing prices.

Barbara R. Snyder became president of Case Western Reserve University in 2007 and in her first two years in office the University she eliminated a multi-million deficit three years ahead of schedule, set new fundraising records, and completed the University's a strategic plan to guide CWRU's policy decisions and resource allocation. The plan, Forward Thinking, calls on the University to build on existing strengths through interdisciplinary partnerships.

The University strategic plan includes four key strategic goals that are supported by KSL – the goals include:

1. Advancing CWRU's academic programs to increase the University's impact;
2. Developing a strong, vibrant, and diverse University community;
3. Expanding and deepening the University's relationships with the larger community; and
4. Strengthening institutional resources to support the University's mission.

### **Libraries at CWRU**

Opened in 1996, Kelvin Smith Library is the main library supporting the teaching and research of Case Western Reserve University with emphasis given to the College of Arts and Sciences, the CWRU School of Engineering, and the Weatherhead School of Management. KSL is a rich campus resource that

includes traditional collections and journals as well as advanced technology services and programs.

KSL holds close to two million volumes of books and over two million microform units. KSL also provides technology services such as the online public catalog and circulation systems to the other campus libraries as well as to affiliate libraries.

KSL's extensive activities span a broad array of special programs and collections:

- Digital Case is the University's digital library, institutional repository, and digital archive. The University stores, disseminates, and preserves the intellectual output of CWRU faculty, departments, and research centers in digital formats (both "born digital" items as well as materials of historical interest that have been digitized) in this program (See <http://library.case.edu/digitalCWRU/about.aspx> for more information.)
- The Freedman Center Digital Library, Language Learning, and Multimedia Services Center is a partnership between KSL and the College of Arts and Sciences. For the College the Freedman Center is evidence of the College's commitment to the evolution of education and the integration of information technologies in its curriculum and research practices. For KSL, the Freedman Center is the culmination of a ten-year vision for a center that provides faculty, students, and staff with the ability to utilize both analog and hardcopy information sources in digital works, presentations, and research. (See for more information see <http://library.case.edu/ksl/freedmancenter/>.)
- Engineering Reading Room, a departmental reading room with a small print collection of current engineering related periodicals and reference resources.
- The Special Collections Research Center houses rare and unique books, manuscripts, and special collections. The Center's holdings include significant collections of American and continental literature and history of the 18<sup>th</sup> and 19<sup>th</sup> centuries, the history of the book and book arts from the 15<sup>th</sup> to the 21<sup>st</sup> century, as well as notable titles in the fine arts, science, and technology travel and exploration. Several unique manuscript collections documenting Cleveland's international influence in technology and urban planning include the archives and papers of inventor Charles Brush, the Warner & Swasey Company, maker of telescopes and precision machine tools, and urban planner Ernest Bohn and the Scherer Collection, the private library of the prominent German philologist, Wilhelm Scherer (1841-1886). Other collections of special interest are original works by Cleveland composers Marcel Dick and Donald Erb, autograph collections of American

and British personalities, and prints and posters created by Cleveland artists during the WPA era.

(See <http://library.case.edu/ksl/collections/special/index.html>.)

- Kulas Music Library, a satellite library of the Kelvin Smith Library, housing collections in the area of music including music scores, books, sound and video recordings, microforms and music periodicals.
- The Astronomy Library, also a satellite library of the Kelvin Smith Library has a collection of 3000 books, 4000 bound periodical volumes, and 480 linear feet of observatory publications.
- University Archives, preserves, maintains, and provide access to the the University's historical records. Materials in the Archives document the University's development and serve as a convenient source of reliable information about University programs, people, policies, and property.

KSL also has established a partnership with The Cleveland Public Library to offer current literature, magazines, and audio books to the CWRU community; this program is housed in the KSL building and through this program the community has access to the Public Library's full holdings.

In addition to the programs administered by KSL, KSL's library leaders work with their colleagues across the campus to coordinate services provided by several libraries housed within and reporting to the medical, law, and social science schools. These libraries include the following school specific programs.

- The Cleveland Health Sciences Library was formed in 1966 by an agreement between the Cleveland Medical Library Association and Case Western Reserve University. The Health Sciences Library collections total over 420,000 volumes and 1,700 journal subscriptions.
- The Judge Ben C. Green Law Library contains more than 300,000 volumes.
- The Lillian F. and Milford J. Harris Library, established in 1916, includes approximately 40,000 books and pamphlets, 325 journal titles and 700 media items. It supports the curriculum of the Mandel School of Applied Social Sciences as well as faculty and doctoral research interests.

(See Appendix A for budgets and staffing for CWRU libraries.)

As noted above, external alliances and affiliations are an important component of library resources at CWRU and significantly augment the collections and journals available to the CWRU community – to fully utilize the resources of the greater Cleveland area KSL has established exchange and resource sharing relationships with nine institutions located near or in the University Circle area. (See Appendix B for a list of these library affiliations.)

## **OhioLINK**

The reach of KSL and other CWRU libraries is extended by the Ohio Library and Information Network (OhioLINK), a state-sponsored consortium of Ohio university and college libraries and the State Library of Ohio. CWRU is a founding member of OhioLINK and leverages its materials funds with those of other OhioLINK institutions to provide resources that otherwise would not be affordable.

OhioLINK's membership includes 16 public universities, 23 community/technical colleges, 50 private colleges, and the State Library of Ohio. Together, OhioLINK and its member libraries provide access to 4.76 million book, 12,000 electronic journals, 140 electronic research databases, and 40,000 e-books.

## **The Position and The Opportunities**

The University Librarian has primary responsibility for overall leadership of the Kelvin Smith Library including strategic planning, budgeting and financial management, human resources, automation and information technology, and development of collections, services, and programs.

Historically KSL has been a campus leader for on-line public cataloguing, open access to digital and multimedia resources, and supporting research, scholarship, and learning. In addition to supporting the scholarly needs of a diverse faculty community, the University Librarian will have responsibility for strategic investments in collections, technology, and service to support the University's alliance areas.

An especially important opportunity for the University Librarian is supporting scholarship through the effective use of digital, print, and multimedia resources that will benefit undergraduates, graduate students, and faculty. Embedding the library more deeply in educational and research endeavors across campus, using advanced technology where appropriate will create an important model for libraries at nationally ranked research universities.

These efforts will have numerous salutary effects, including:

...Undergraduate students will find new learning opportunities from increasing the number of learning centric spaces on campus where students can access research and information for course and research assignments and work collaboratively in small groups on course assignments and problem solving.

...Mastery of information acquisition and analysis is becoming an increasingly important part of graduate education (for both academic and professional

careers) and KSL will develop programs to augment formal course requirements on information sources, access, and analysis.

.... Similarly the library has the opportunity to expand and accelerate outreach to faculty in order to better partner with faculty in creating new knowledge through research and scholarship as well as supporting and facilitating faculty research and scholarship.

The University Librarian also will have the responsibility for coordinating library planning across campus to assure the university community that: the most advanced library resources are available to all students and faculty; CWRU achieves the optimum use of operating budgets and new investments in the multiple libraries on campus; library resources are fully deployed to enhance teaching, research, and scholarship; and the libraries become key academic units in creation of new knowledge and scholarly communication.

To support many of these initiatives the new University Librarian will be KSL's lead fund raiser to expand the philanthropic base for CWRU's libraries and work across campus with his/her counterparts to develop a distinct and compelling proposition for gifts to the libraries. The University's Office of Development will support these efforts using its established systems, donor base, and outreach programs.

### **Qualifications**

The next University Librarian should bring a keen understanding of collections building as well as the optimal use of new technologies in university libraries and an ability to effectively use traditional and innovative media to support learning, research, and scholarship. This individual will have held a senior library position in a nationally ranked university and be ready to contribute to CWRU's success at the strategic and operational levels. The best candidates will have a strong national standing among academic librarians at leading universities.

The successful candidate will have many of the following experiences, capabilities, and personal attributes.

- Successful leadership record in a complex academic environment at comprehensive, nationally ranked research universities;
- Success in recruiting, leading, and retaining a diverse workforce;
- Success managing significant changes which involve and touch on multiple stakeholder groups;

- Prior successful experience serving multiple constituencies and providing user centric programs and services;
- Demonstrated success in meeting program and budget goals;
- Strong collaboration skills; and
- High-energy leader and selfless contributor.

Please send applications and nominations to:

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Please visit the CWRU website [www.case.edu](http://www.case.edu) for additional information about the University. In employment as in education, Case Western Reserve University is committed to equal opportunity and affirmative action.

## Appendix A

### **Annual Budgets and Staffing for CWRU Libraries**

- Kelvin Smith Library KSL -- Operating budget totals \$7.4 million; 59 professional and support staff.
- Health Sciences Library – Operating budget totals \$2.8 million; 17 staff.
- Judge Ben C. Green Law – Operating budget of approximately \$1.3 million; 23 staff.
- Lillian F. and Milford J. Harris Library Mandel – Operating budget of \$446,000; six staff.

## **Appendix B**

### **External Alliances and Affiliations**

- The Ingalls Library at the Cleveland Museum of Art;
- The Jessica Gund Memorial Library at the Cleveland Institute of Art;
- The Western Reserve Historical Society Library at the Western Reserve Historical Society;
- The Eleanor Squire Library at the Cleveland Botanical Garden;
- The Cleveland Clinic Alumni Library at the Cleveland Clinic Foundation;
- The Robinson Music Library at the Cleveland Institute of Music;
- The Harold Clark Library at the Cleveland Museum of Natural History;
- The Archives of the Cleveland Orchestra at The Cleveland Orchestra; and
- The Aaron Garber Library at the Siegal College of Judaic Studies.